

Subject: Request for Price Proposal for SLA of AC Repair and Maintenance for Prime Bank PLC.

Dear all,

Please be informed that Prime Bank PLC. intends to fix price for AC Spare Parts, Servicing and Maintenance related tasks for all Branches & Offices. Unit rate of the parts and maintenance service may be fixed for next 06 months from the date of issuing notification of award/contract. The selected vendor has to deliver the products/service to the Bank's selected location (inside/outside Dhaka) as and when required at the approved rate for next 06 months. For this purpose, you are requested to submit financial offer along with technical specifications/origins in your letterhead pad complying the following Terms & Conditions:

AC spare parts items list: Please go through the attached Annexure – 1 (AC) file;

Terms & Conditions:

1. The Vendor shall deliver the spare parts of AC and provide maintenance service for different Prime Bank premise.
2. Separate field for Service Charge for Inside and Outside Dhaka Metro, Other Districts is given so the price of parts should be justified according to market rate and should include 7.5% VAT on spare items 10% VAT on servicing items.
3. In case of supply of inferior quality/defective goods; any change required by Prime Bank must be entertained.
4. Replacement of faulty parts should be ensured as per mentioned parts warranty period as per price offer if any AC have any technical problem or not usable after certain period of servicing.
5. Payment will be made within 30 (thirty) days only after successful completion of works based on Challan, Work Completion Certificate by the respective vendor. Bank will deduct VAT & AIT as per Govt. rules.
6. Warranty: Standard Warranty will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.
7. Service Level: Details in Annexure AC
8. After going through the terms & conditions, if you are interested to participate in the bidding process. Please submit your proposal in your company's letterhead pad as per above mentioned format duly signed by your company's authorized representative. The tender box kept at Plot: 08 & 35, Airport Road, Nikunjo-2, Dhaka- 1219 **on May 29, 2024 by 03:00 p.m. and clearly marked "Price Proposal for AC Servicing & Maintenance"** on the top of the envelope. No quotations shall be dropped before or after this time period.
9. Evaluation Criteria:
 - Vendor must have experience of minimum 5 years in related field for Generator (provide documents).
 - Must be experienced providing service to Banks or Financial Institution or Multinational Companies continuous at least one year (provide documents).
 - The vendor should be able to provide comprehensive Generator servicing coverage to all the Bank's branches across the country through regional office (if any) (submit documents of regional office/support if any)
 - Must have skilled team and technical staffs to provide timely and effective services to the Bank (submit profile).
 - If have necessary certifications and licenses to carry out the servicing work, then provide documents.



- Vendor should have reputation for providing quality services to its clients. The vendor should have a well-established system of checks and balances to ensure that their services meet the required standards.
- The vendor should be able to provide a quick response time to any Generator related emergency callouts from the bank or its branches (Provide proof of strengths/capacity).
- The vendor should offer appropriate warranties and guarantees on their work to ensure that the bank receives value for money.
- The vendor should be compliant with all relevant health and safety regulations.

9. Penalty

If supplier fails to respond and recover any problem as per timeline mentioned in Work Order will be charged at Tk500 for delay in 5% cases of the total problem, Tk1,000 for delay in 10% cases of the total problem.

10. Bidder must submit photocopy of following documents along with the RFQ:

- a) Up-to-date Valid Trade License.
- b) Certificate of Incorporation in case of Limited Company.
- c) Valid TIN & BIN Certificate.
- d) Bank Solvency Certificate.
- e) Experience Certificate/Work Order.
- f) Client list.
- g) Technical Team profile

13. Prime Bank PLC. reserves the right to accept or reject any quotation without any explanation.

Regards,



Kazi Sohel Masud
AVP & Unit Head,
Procurement-FMD

Annexure -1 (AC)

SL	Description of item	Capacity	Unit	Rate in BDT
Compressor: Reciprocating Type (Wall & Ceiling type)				
1	1.0 Ton AC 1 Phase.			
1.1	Brand : Bristol	1.0 Ton	No's	
1.2	Brand : LG or Hitachi-China	1.0 Ton	No's	
1.3	Brand : Copeland	1.0 Ton	No's	
2	1.5 Ton AC 1 Phase.			
2.1	Brand : Bristol	1.5 ton	No's	
2.2	Brand : LG or Hitachi-China	1.5 ton	No's	
2.3	Brand : Copeland	1.5 ton	No's	
3	2.0 Ton AC 1 Phase.			
3.1	Brand : Bristol	2..0 ton	No's	
3.2	Brand : LG or Hitachi-China	2..0 ton	No's	
3.3	Brand : Copeland	2..0 ton	No's	
4	2.5 Ton AC 1 Phase.			
4.1	Brand : Bristol	2.5 ton	No's	
4.2	Brand : LG or Hitachi-China	2.5 ton	No's	
4.3	Brand : Copeland	2.5 ton	No's	
5	3.0 Ton AC 3 Phase.			
5.1	Brand : Bristol	3.0 ton	No's	
5.2	Brand : LG or Hitachi-China	3.0 ton	No's	
5.3	Brand : Copeland	3.0 ton	No's	
6	4.0 Ton AC 3 Phase.			
6.1	Brand : Bristol	4.0 Ton	No's	
6.2	Brand : LG or Hitachi-China	4.0 Ton	No's	
6.3	Brand : Copeland	4.0 Ton	No's	
7	5.0 Ton AC 3 Phase.			
7.1	Brand : Bristol	5.0 Ton	No's	
7.2	Brand : LG or Hitachi-China	5.0 Ton	No's	
7.3	Brand : Copeland	5.0 Ton	No's	
Compressor: Reciprocating (Casset Type)				
8	Brand : Bristol	2.5 ton	No's	
8.1	Brand : LG or Hitachi-China	2.5 ton	No's	
8.2	Brand : Copeland	2.5 ton	No's	
8.3	Brand: Tecumseh-Thailand/India	2.5 ton	No's	
9	Brand : Bristol	3.0 ton	No's	
9.1	Brand : LG or Hitachi-China	3.0 ton	No's	
9.2	Brand : Copeland	3.0 ton	No's	
9.3	Brand: Tecumseh-Thailand/India	3.0 ton	No's	
10	Brand : Bristol	4.0 ton	No's	
10.1	Brand : LG or Hitachi-China	4.0 ton	No's	
10.2	Brand : Copeland	4.0 ton	No's	
10.3	Brand: Tecumseh-Thailand/India	4.0 ton	No's	
Compressor: Rotary Type (Wall & Ceiling type)				
11	1.0 Ton AC 1 Phase.			
11.1	Brand : LG	1.0 Ton	No's	
11.2	Brand : Thacom/LG/Hitachi-China	1.0 Ton	No's	
11.3	Brand : Hitachi	1.0 Ton	No's	
12	1.5 Ton AC 1 Phase.			
12.1	Brand : LG	1.5 Ton	No's	
12.2	Brand : Thacom/LG/Hitachi-China	1.5 Ton	No's	
12.3	Brand : Hitachi	1.5 Ton	No's	
13	2.0 Ton AC 1 Phase.			
13.1	Brand : LG	2.0 Ton	No's	
13.2	Brand : Thacom/LG/Hitachi-China	2.0 Ton	No's	
13.3	Brand : Hitachi	2.0 Ton	No's	
14	2.5 Ton AC 1 Phase.			
14.1	Brand : LG	2.5 ton	No's	
14.2	Brand : Thacom/LG/Hitachi-China	2.5 ton	No's	
14.3	Brand : Hitachi	2.5 ton	No's	



SL	Description of item	Capacity	Unit	Rate in BDT
15	3.0 Ton AC 3 Phase.			
15.1	Brand : LG	3.0 ton	No's	
15.2	Brand : Thacom/LG/Hitachi-China	3.0 ton	No's	
15.3	Brand : Hitachi	3.0 ton	No's	
16	4.0 Ton AC 3 Phase.			
16.1	Brand : LG	4.0 ton	No's	
16.2	Brand : Thacom/LG/Hitachi-China	4.0 ton	No's	
16.3	Brand : Hitachi	4.0 ton	No's	
17	5.0 Ton AC 3 Phase.			
17.1	Brand : LG	5.0 Ton	No's	
17.2	Brand : Thacom/LG/Hitachi-China	5.0 Ton	No's	
17.3	Brand : Hitachi	5.0 Ton	No's	
Compressor Maintenance				
18	Compressor clip with cable		No's	
19	Compressor oil supply	All	Kg	
20	Compressor opening & fitting	All	No	
21	Compressor terminal cutting and repairing	All	Job	
22	Gas Charge- R410A	All	kg	
23	Gas Charge- R412	All	kg	
24	Gas Charge-R22	All	kg	
25	Gas Charge-R32	All	kg	
Related Spare				
26	AC Universal Remote supply with battery	All	No's	
27	AC Remote control repairing(1 to 5 Ton)	All	No's	
28	AC Thermostat	All	No's	
29	Running capacitor	All	No's	
30	Starting capacitor	All	No's	
31	Supply & laying cables 1x2.5 re	All	mtr	
32	Supply & laying cables 1x4 rm	All	mtr	
33	Supply & laying flexible electrical wire (70/76)	All	rft.	
34	Control Circuit repairing	All	No.	
35	Strainer capillary tube	All	No.	
36	Circuit Breaker Supply	All	No.	
37	Strainer	1.5 ton	pc	
38	Strainer	2 ton	pc	
39	Strainer	2.5 Lon	pc	
40	Strainer	3 ton	pc	
41	Strainer	4 ton	pc	
42	Strainer	5 ton	pc	
43	Supply, installation of Drain UPVC pipe	All	rft.	
44	Suction-Discharge copper pipe (3/4")	All	rft.	
45	Suction-Discharge copper pipe (5/8")	All	rft.	
46	Suction-Discharge copper pipe (1/2")	All	rft.	
47	Suction-Discharge copper pipe (3/8")	All	rft.	
48	Suction-Discharge copper pipe (1/4")	All	rft.	
49	Insulation copper pipe (3/4")	All	rft.	
50	Insulation copper pipe (5/8")	All	rft.	
51	Insulation copper pipe (1/2")	All	rft.	
52	Insulation copper pipe (3/8")	All	rft.	
53	Insulation copper pipe (1/4")	All	rft.	
54	PVC Pipe (3/4") (RFL/Best quality)	All	rft.	
55	PVC Pipe (5/8") (RFL/Best quality)	All	rft.	
56	PVC Pipe (1") (RFL/Best quality)	All	rft.	
57	PVC Pipe (1.5") (RFL/Best quality)	All	rft.	
58	PVC Pipe (1 1/4") (RFL/Best quality)	All	rft.	
59	PVC Elbow (3/4") (RFL/Best quality)	All	No's	
60	PVC Elbow (5/8") (RFL/Best quality)	All	No's	
61	PVC Elbow (1/2") (RFL/Best quality)	All	No's	
62	PVC Elbow (3/8") (RFL/Best quality)	All	No's	
63	PVC Elbow (1/4") (RFL/Best quality)	All	No's	
64	PVC Tee (3/4") (RFL/Best quality)	All	No's	



SL	Description of item	Capacity	Unit	Rate in BDT
65	PVC Tee (5/8") (RFL/Best quality)	All	No's	
66	PVC Tee (1/2") (RFL/Best quality)	All	No's	
67	PVC Tee (3/8") (RFL/Best quality)	All	No's	
68	PVC Tee (1/4") (RFL/Best quality)	All	No's	
69	PVC Socket (3/4") (RFL/Best quality)	All	No's	
70	PVC Socket (5/8") (RFL/Best quality)	All	No's	
71	PVC Socket (1/2") (RFL/Best quality)	All	No's	
72	PVC Socket (3/8") (RFL/Best quality)	All	No's	
73	PVC Socket (1/4") (RFL/Best quality)	All	No's	
74	Corrugated/Flexible pipe (3/4") (RFL/Best quality)	All	rft.	
75	Corrugated/Flexible pipe (1") (RFL/Best quality)	All	rft.	
76	Double Insulation pipe	All	rft.	
77	Glass wool	All	sft.	
78	Magnetic contactor	1.5 ton	No's	
79	Magnetic contactor	2 ton	No's	
80	Magnetic contactor	2.5 ton	No's	
81	Magnetic contactor	3 ton	No's	
82	Magnetic contactor	4 ton	No's	
83	Magnetic contactor	5 ton	No's	
84	Relay	All	No's	
85	Base Angle	All	No's	
86	Thermostat honyewell	All	No's	
87	Runner Blade	All	No's	
88	AC water sweating	All	No's	
89	Blower fan motor new housing	All	No's	
90	Filter indoor	All	No's	
91	Auto timer supply	All	No's	
92	AC Timer repairing	All	No's	
93	Dyer/Gas receiver	All	No's	
94	PVC box (For Auto control)	All	No's	
95	Auto control repairing / fitting fixing	All	Job	
96	AC (Indoor) Fan motor supply (1.0 to 1.5) Ton	All	No's	
97	AC (Indoor) Fan motor supply (2.0 ton-2.5 Ton)	All	No's	
98	AC (Indoor) Fan motor supply (3.0 to 5.0) Ton	All	No's	
99	AC (Indoor) Fan motor supply (Above 5.0 Ton)	All	No's	
100	AC Fan (Outdoor) motor supply (1.0 to 1.5) Ton	All	No's	
101	AC fan (Outdoor) motor supply (2.0 to 2.5) Ton	All	No's	
102	AC fan (Outdoor) motor supply (3.0 to 5.0) ton	All	No's	
103	AC fan (Outdoor) motor supply (Above 5.0) ton	All	No's	
104	AC Outdoor base Supply (MS Angle)	All	No's	
105	AC Outdoor base Making (Bricks)	All	No's	
106	Indoor New fan motor supply & fitting	All	No's	
107	Indoor fan blade supply & fitting	All	No's	
108	Outdoor fan blade supply & fitting	All	No's	
109	Indoor Water Pump Motor Supply	All	No's	
110	Dead Cap nut	All	No's	
111	Swing motor	All	No's	
112	Non Return Valve	All	No's	
113	Tray for AC	All	No's	
114	Wrapping tape supply	All	No's	
115	Security Grill for AC outdoor unit	All	No's	
116	Rexene tape	All	No's	
117	Phase Protector/Power Pac	All	No's	
118	Security Lock	All	No's	
119	Angle Modification	All	No's	
120	20A SP MCB/32 SP MCB	All	No's	
121	20A TP MCB/32 TP MCB	All	No's	
122	Saddle/gross (144 PCs)	All	No's	
123	Royal plug/gross (144 PCs)	All	No's	
124	Condenser and Epevaporator	1.5 ton	No's	
125	Condenser and Epevaporator	2 ton	No's	



SL	Description of item	Capacity	Unit	Rate in BDT
126	Condenser and Eevaporator	2.5 ton	No's	
127	Condenser and Eevaporator	3 ton	No's	
128	Condenser and Eevaporator	4 ton	No's	
129	Condenser and Eevaporator	5 ton	No's	
130	Flatting Nut	All	No's	
131	Water protection tray for the indoor unit (By sheet metea	All	sft.	
132	Royal bolt medium/pc	All	No's	
133	Raping tape	All	No's	
134	Neto tape/Paper tape	All	No's	
135	Cable tie 6 inch to 12 inch (100 Pcs)	All	Pkt	
136	MS rod for indoor installation(per rod cost)	All	No's	
137	Joint Nut with double washer	All	No's	
138	Cable Connector	All	No's	
139	Housing making with supply of Bearing	1.5 ton	pc	
140	Housing making with supply of Bearing	2 ton	pc	
141	Housing making with supply of Bearing	2.5 ton	pc	
142	Housing making with supply of Bearing	3 ton	pc	
143	Housing making with supply of Bearing	4 ton	pc	
144	Housing making with supply of Bearing	5 ton	pc	
Service Item				
145	Nitrogen Pressure with filling charge	All	Job	
146	Overhauling	All	Job	
147	AC troubleshooting/Servicing	All	Job	
148	Installation charge of split & Ceiling type	All	Job	
149	Installation charge of Cassete type	All	Job	
150	Carrying cost of AC from site to vendor workshop and	All	Job	
151	AC dismantle works	All	Job	
152	AC Carrying inside Dhaka (maximum) for Relocation	All	Job	
153	AC Carrying outside Dhaka (maximum) for Relocation	All	Job	
154	Repair and reinstall of Fan motor of 1.0 to 2.5 ton Split AC	All	Job	
155	Repair and reinstall of Fan motor of 2.5 to 5.0 ton Split AC	All	Job	
156	AC Pump motor servicing	All	Job	
157	Leak repairing including leak test with vacuum charge	All	Job	
158	Fan Motor repairing/ Rewinding- (indoor/Outdoor)	All	Job	
159	Air cutter runner bush repair	All	Job	
160	Air cutter Servicing and repairing	All	Job	
161	Capillary tube supply	All	Job	
162	Drain line repairing	All	Job	
163	Gas Welding	All	Job	
164	Gas lock	All	Job	
165	Repairing of control circuit	All	Job	
166	New control circuit supply	All	Job	
167	Small hole making on the wall for cabling or pipe	All	Job	
168	Civil work for refill the hole for cabling or pipe	All	Job	
169	AC related civil work(drain line making) All Rft	All	Job	
170	Service Charge- Inside Dhaka Metro	All	Job	
171	Service Charge-Outside Dhaka Metro	All	Job	
172	Service Charge-Other Districts	All	Job	

